

## Child registration form – Club

### Personal Details

Name of child*		
Date of birth*		
Home address*		
Postcode		
Position in family*		
Hair colour *		Eye colour
Religion		
Ethnic origin		
Nationality*		
Language(s) spoken at home*		
Intended medium of education, e.g. English, Welsh *		
Details of any disabilities/special needs *		
How did you hear about Chugger's Day Nursery?		

### About your family

Mother/carer*	
Title	
First name *	
Surname*	
Password*	
Home address* (Please bring proof of address)	
Postcode	
Home tel numbers*	
Mobile*	
Home email*	
Work address* (if applicable)	
Postcode	
Work tel numbers*	
Work email	

\* Mandatory fields

Hours worked		
Responsibilities* (Tick all that apply)	Parental responsibility	Payment of fees
	Collect child from nursery	Contact in emergency

Father/carer		
Title		
First name *		
Surname*		
Password*		
Home address* (Please bring proof of address) Postcode		
Home tel numbers*		
Mobile*		
Home email*		
Work address Postcode		
Work tel numbers*		
Work email *		
Hours worked		
Responsibilities* (Tick all that apply)	Parental responsibility	Payment of fees
	Collect child from nursery	Contact in emergency

Other contacts

Contact one			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	
Contact two			
Title			

\* Mandatory fields

First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery		Contact in emergency

Medical details

Does your child have any allergies? *	Yes / No (please circle)
If yes, please give details of the cause and reaction	
Does your child have any known medical problems or additional needs?	Yes / No (Please Circle)
If yes, please give details including any medication required	
Does your child have any special dietary requirements? *	Yes / No (please circle)
If yes, please give details	
Name of GP and Surgery	
Address and Postcode	
Telephone number	
Other agency details	
Name	

\* Mandatory fields

Address and Postcode	
Telephone Number	
Is there any other medical information that we need to know?	

**Permission**

Permission for-	Please circle	Sign	Date
Take photos of your child, to use in the Club?	YES NO		
Use photos of your child for advertising (on the website, newspapers and other forms of advertising)	YES NO		
Take your child on outings, when an appropriate risk assessment has been performed	YES NO		
The use of sun cream in the summer	YES NO		
Permission to administer prescription medication	YES NO		
Permission to watch Parental guidance films (PG)	YES NO		
Permission to use photos of your child on social media (such as, Facebook)	YES NO		

**Registration checklist – Please ensure you complete all of the below to avoid a delay in your child starting club.**

Booking form	
All sections of registration completed	
Contract	

Please sign below if you have read and understood the terms and conditions of Chugger’s Nursery, Preschool, After school and Holiday club. By signing below you are acknowledging your responsibility to all your childcare fees in line with the terms and conditions.

Sign .....Date.....

\* Mandatory fields

# Parent Contract and Terms and Conditions

## PART A

This contract is between:

**Raef Limited TA/ Chugger's Day Nursery, Preschool, After School Club and Holiday Club a limited company with company number 08177591 the principal address of which is 31 Silver Street, Taunton, TA1 3DL**

and

**(Miss/Mrs/Ms/Mr)**\_\_\_\_\_ (Parent 1/ carer FULL Name)

**(Miss/Mrs/Ms/Mr)**\_\_\_\_\_ (Parent 2/ carer FULL Name)

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**(Insert parent 1/carer address)**

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**(Insert parent 2/carer address)**

**The Terms and Conditions in Part B apply to this contract and can be found on our website. Please read them carefully.**

Childs FULL name	
Current fees	£35 Holiday Club (£1.50 for breakfast and £3.00 for tea) £7.77 per hour for children under the age of 5 years
Charges for late collection of the child	£10 per 15 minutes that you are late in collecting the child.
Notice required to cancel bookings.	7 days notice required for club session cancellations. If payment has already been made, this will not be refunded, but stored as credit on your account.
Do you consent to our calling an ambulance in the event of an emergency?	Yes/No

**By signing this contract, you agree to the full terms and conditions and the Fees policy for Raef Limited. You will be notified of any changes to this policy or terms and conditions in writing via email.**

**\*Signed - (both parents/carers to sign)**

**\*Mother/carer**\_\_\_\_\_

**\*Father/carer**\_\_\_\_\_

**\*Date**\_\_\_\_\_

**\*Date**\_\_\_\_\_

**Agreement for payment of fees**

**Nominated person 1 responsible for payment of fees**

\*Name.....

\*Address.....

.....

.....**postcode**.....

\*Mobile .....

I hereby agree to pay the fees for the above child on the date they fall due

\*Signed..... \*Date.....

**Nominated person 2 responsible for payment of fees**

\*Name.....

\*Address.....

.....

.....**postcode**.....

\*Mobile .....

I hereby agree to pay the fees for the above child on the date they fall due

\*Signed..... \*Date.....

Preferred payment method (*circle*):

**Bank Transfer**

**Other (please specify)**

**Childcare Vouchers**

**Cash**

----- **Office use only** -----

Signed\_\_\_\_\_for and on behalf of **Chugger's Day Nursery & Preschool and Holiday Club.**

Position in nursery\_\_\_\_\_

Date\_\_\_\_\_

# Club Fee Structure

## April 2024

<b>Charges</b>	<b>Per Session</b>	<b>Food (Per Session)</b>
<b>Holiday Club</b> (8am to 5:30pm)	£35.00	Breakfast - £1.50 Tea - £3.00 Packed lunch to be provided from home

### **Holiday Club Discount Offer!**

£35.00 per day

If a full week is booked, then £17.50 is discounted (half a day free)

Book 2 consecutive full weeks and get £35.00 discount (a full day free)

Payments can be made with cash at the nursery office, bank transfer and childcare voucher payments (including Tax-Free Childcare). Holiday Club rate is charged for children aged between 60 months and 11 years. Any child younger than 60 months will be charged the hourly rate.