

Child registration form – Club

Personal Details

Name of child*	
Date of birth*	
Home address*	
Postcode	
Position in family*	
Hair colour *	Eye colour
Religion	
Ethnic origin	
Nationality*	
Language(s) spoken at home*	
Intended medium of education, e.g. English, Welsh *	
Details of any disabilities/special needs *	
How did you hear about Choo Choo's Day Nursery?	

About your family

Mother/carer*	
Title	
First name *	
Surname*	
Password*	
Home address* (Please bring proof of address) Postcode	
Home tel numbers*	
Mobile*	
Home email*	
Work address* (if applicable) Postcode	
Work tel numbers*	
Work email	

* Mandatory fields

Hours worked		
Responsibilities* (Tick all that apply)	Parental responsibility	Payment of fees
	Collect child from nursery	Contact in emergency

Father/carer		
Title		
First name *		
Surname*		
Password*		
Home address* (Please bring proof of address) Postcode		
Home tel numbers*		
Mobile*		
Home email*		
Work address Postcode		
Work tel numbers*		
Work email *		
Hours worked		
Responsibilities* (Tick all that apply)	Parental responsibility	Payment of fees
	Collect child from nursery	Contact in emergency

Other contacts

Contact one			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	
Contact two			
Title			

* Mandatory fields

First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	

Medical details

Does your child have any allergies? *	Yes / No (please circle)
If yes, please give details of the cause and reaction	
Does your child have any known medical problems or additional needs?	Yes / No (Please Circle)
If yes, please give details including any medication required	
Does your child have any special dietary requirements? *	Yes / No (please circle)
If yes, please give details	
Name of GP and Surgery	
Address and Postcode	
Telephone number	
Other agency details	
Name	

* Mandatory fields

Address and Postcode	
Telephone Number	
Is there any other medical information that we need to know?	

Permission

Permission for-	Please circle	Sign	Date
Take photos of your child, to use in the Club?	YES NO		
Use photos of your child for advertising (on the website, newspapers and other forms of advertising)	YES NO		
Take your child on outings, when an appropriate risk assessment has been performed	YES NO		
The use of sun cream in the summer	YES NO		
Permission to administer prescription medication	YES NO		
Permission to watch Parental guidance films (PG)	YES NO		
Permission to use photos of your child on social media (such as, Facebook)	YES NO		

Registration checklist – Please ensure you complete all of the below to avoid a delay in your child starting club.

Booking form	
All sections of registration completed	
Contract	

Please sign below if you have read and understood the terms and conditions of Choo Choo's Nursery, Preschool, After school, Holiday and Breakfast club. By signing below you are acknowledging your responsibility to all your childcare fees in line with the terms and conditions.

SignDate.....

* Mandatory fields

Parent Contract and Terms and Conditions

PART A

This contract is between:

Raef Limited TA/ Chugger's Day Nursery, Preschool, After School Club and Holiday Club a limited company with company number 08177591 the principal address of which is 31 Silver Street, Taunton, TA1 3DL

and

(Miss/Mrs/Ms/Mr)_____ (Parent 1/ carer FULL Name)

(Miss/Mrs/Ms/Mr)_____ (Parent 2/ carer FULL Name)

(Insert parent 1/carer address)

(Insert parent 2/carer address)

The Terms and Conditions in Part B apply to this contract and can be found on our website. Please read them carefully.

Childs FULL name	
Hours of attendance per week. (Total hours the child will attend per week)	
Current fees	£12.90 Afterschool Club £26.25 Holiday Club
Charges for late collection of the child	£10 per 15 minutes that you are late in collecting the child.
Notice required to terminate this contract	One calendar months (whether it is you or us who wishes the Child to stop attending, one calendar month's written notice is required to be given)
Do you consent to our calling an ambulance in the event of an emergency?	Yes/No

By signing this contract, you agree to the full terms and conditions and the Fees policy for Raef Limited. You will be notified of any changes to this policy or terms and conditions in writing via email.

***Signed - (both parents/carers to sign)**

***Mother/carers** _____

***Father/carers** _____

***Date** _____

***Date** _____

Agreement for payment of fees

Nominated person 1 responsible for payment of fees

*Name.....

*Address.....

.....
.....
.....**postcode**.....

*Mobile

I hereby agree to pay the fees for the above child on the date they fall due

*Signed..... *Date.....

Nominated person 2 responsible for payment of fees

*Name.....

*Address.....

.....
.....
.....**postcode**.....

*Mobile

I hereby agree to pay the fees for the above child on the date they fall due

*Signed..... *Date.....

Preferred payment method (*circle*):

Direct Debit
(card machine located in the office)

Cheque (£5.00 additional charge)

Cash
(payments made in the office)

Debit Card

Childcare Vouchers

Other - specify

----- **Office use only** -----

Signed _____ for and on behalf of **Chugger's Day Nursery & Preschool, After School Club and Holiday Club.**

Position in nursery _____

Date _____

Club Fee Structure

April 2022

Charges	Per Session	Food (Per Session)
Holiday Club (8am to 5:30pm)	£26.25	Breakfast - £1.13 Tea - £2.55 Packed lunch to be provided from home

Holiday Club Discount Offer!

£26.25 per day including a packed lunch

If a full week is booked, then £13.12 is discounted (half a day free)

Book 2 full weeks and get £26.25 discount (a full day free)

Payments should be made at the nursery office. Cash, card, bank transfer and childcare voucher payments are all accepted. Please ask a member of staff for details.

Holiday Club rate is charged for children aged between 60 months and 11 years. Any child younger than 60 months will be charged the hourly rate.